

HISTORICAL COMMISSION
2013/14 Work Plan
(as of July 12, 2013)

Goal	Projects	Assignments	Target Date	Status
“Steve Jobs House” at 2066 Crist Drive	Consideration 2066 Crist Drive for addition to the Los Altos Historic Resources Inventory (HRI)	<ul style="list-style-type: none"> Communicate with Steve Jobs movie crew to get set photos of garage mockup and details pertaining to historic photos of garage (Bishop) Review documents in the Stanford archive for evidence of early Apple computers built/sold out of garage (Welsh) 	January 2013	Completed
	Historic property evaluation (DPR) of property	<ul style="list-style-type: none"> Draft DPR form for review by the Commission (Marfatia) Conduct public meeting to consider designating property as a Historic Resource and listing on the HRI 	July/August 2013 Fall 2013	
Margaret Thompson Essay Contest	Essay contest and coordination with the History Museum’s Education Committee	<ul style="list-style-type: none"> Coordinate outreach to Los Altos schools once an essay topic is established Receive and Judge essay entries, and determine winners (1st, 2nd, 3rd) for each grade Prepare award certificates Administer Ice Cream Social to recognize winners 	December – May each year	
	Administrative manual	<ul style="list-style-type: none"> Prepare the manual and present to the Commission for review and approval (Welsh) 	July/August 2013	

Historic Plaque Program	Outreach and funding plan	<ul style="list-style-type: none"> Evaluate plans for publicity and outreach (Chapman, Mabe, Ahmadjian-Baer) 	July/August 2013	
Historic Preservation Award	Award program	<ul style="list-style-type: none"> Review nominations, hear testimony and hold vote to determine the award recipient 	April each year	
Certified Local Government (CLG) status	Annual CLG report	<ul style="list-style-type: none"> Review and approve draft CLG report for submission to State Office of Historic Preservation Seek historic education and training opportunities, with a focus on the local community activities and educational opportunities 	January each year Ongoing	
Foster Partnerships	Joint meeting with Los Altos History Museum Board of Directors	<ul style="list-style-type: none"> Conduct Los Altos History Museum annual joint meeting with the Museum Board of Directors Seek opportunities to partner with the Museum on historic education and outreach activities 	TBD Ongoing	
Commission Activities	Commission Calendar	<ul style="list-style-type: none"> Develop a calendar with reoccurring Commission deadlines and events 	June/July 2013	Pending